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# INT. CONCERTATION MEETING

Proposal no.: 004111

ICM Meeting at ICCHP 2008

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<b>Identifier</b>	<b>Deliverable No. D28</b>
<b>Class</b>	<b>Deliverable</b>
<b>Contractual Date of Delivery</b>	<b>30/06/2009</b>
<b>Actual Date of Delivery</b>	<b>1.7.2009</b>
<b>Editor(s)</b>	<b>Klaus Miesenberger</b>
<b>Contributors</b>	<b>Klaus Miesenberger, Priska Feichtenschlager</b>
<b>Workpackage</b>	<b>WP5</b>
<b>Status</b>	<b>final</b>
<b>Distribution</b>	<b>Public</b>
<b>Version</b>	<b>1.0</b>
<b>Responsible Partner</b>	<b>University of Linz</b>



## VERSION HISTORY:

<b>Version</b>	<b>Date</b>	<b>Contributor</b>	<b>Changes</b>
0.5	03/02/09	Priska Feichtenschlager	Collecting results
0.8	15/05/09	Klaus Miesenberger	Input scientific report
0.9	11/06/09	Klaus Miesenberger	Conclusion and Evaluation Form
1.0	22/06/09	Klaus Miesenberger	Final Check

## REVIEW:

<b>Version</b>	<b>Date</b>	<b>Reviewer</b>	<b>Conclusion</b>
1.0	24/06/09	Klaus Miesenberger	Corrections

## TABLE OF CONTENT

<b>1 EXECUTIVE SUMMARY.....</b>	<b>4</b>
<b>2 PREPARING AND RUNNING THE ICM.....</b>	<b>4</b>
2.1 Invitation/application/nomination of chair .....	4
2.2 Agreement with CWST .....	6
2.3 ICM office .....	6
2.3.1 Information, Invitation, Flyer.....	6
2.3.2 Registration .....	6
2.4 Budget: Sponsoring, Accounting .....	7
2.5 Local Facilities .....	7
2.6 Hotel: Reservation, Booking, Co-operation.....	7
2.7 Special needs arrangements.....	8
<b>3 MEETING REPORT .....</b>	<b>8</b>
3.1 Participants .....	8
3.2 Outline of the discussion and results .....	8
3.2.1 Working title of the group .....	9
3.2.2 Agreement on final agenda of the meeting .....	9
3.2.3 Cross-marketing of conferences .....	9
3.2.4 Digital Repository .....	12
3.2.5 R.E.M – Related Events Management.....	13
3.2.6 Streaming .....	14
3.2.7 International Meetings at each event .....	14
3.2.8 Co-operative research activities.....	15
3.2.9 Other issues discussed .....	15
<b>ANNEX I: MINUTES INTERNATIONAL MEETING AT CSUN 2008 .....</b>	<b>16</b>
<b>EVENT EVALUATION FORM.....</b>	<b>19</b>

## 1 EXECUTIVE SUMMARY

Since its beginning the International Concertation Meetings made a clear focus on the co-operation of conference organisers. International meetings should become a fixed part of high quality conferences and should support the co-operation and the improvement of international meetings.

The ICM meeting in the frame of ICCHP 2008 followed this recommendation and need and focused on the co-operation of conference organisers. The invitation of delegates followed the results of the last meetings and also the agenda was based on the results of previous meetings.

The ICM meeting during ICCHP benefited from the demonstration of prototype systems which are seen as major contributions to increase the impact of conferences:

- digital repository of abstracts/presentations/proceedings of conferences
- a system for an easier and more efficient cross-marketing
- (live) streaming as a possibility to get broader attendance

The discussion once more underlined the need for an ongoing co-operation. It was agreed that all partners in the co-operation should host such meetings as part of their events. *This already demonstrates the long lasting impact of the CWST initiative.*

It was also underlined that an initiative like CWST would be beneficial in the future to facilitate such informal co-operation giving incentives for initiatives of a global concern.

## 2 PREPARING AND RUNNING THE ICM

The ICM meeting was planned during ICCHP to enable distinguished experts to take part in the frame of an event they attend anyway.

All conference facilities including registration, meals, disability support (see DL10 of ICCHP itself) were available for the ICM meeting.

Mary-Ann Cummings-Prager and Harry Murphy from CSUN, USA agreed to chair the meeting. This meeting followed up the discussion of the ICM meeting at CSUN in March of the same year.

Invitations have been sent out to experts based on a) a discussion of CWST members and b) on basis of registrations to ICCHP.

### **2.1 Invitation/application/nomination of chair**

The following letter of invitations has been sent to selected experts:

## ICCHP 2008

11<sup>th</sup> International Conference on  
Computers Helping People with Special Needs  
9. – 11. July 2008  
University of Linz, Austria

<http://www.icchp.org>



**Conference Office**  
*Institut integriert Studieren*  
Johannes Kepler Universität Linz  
Altenbergerstr. 69, A-4040 Linz, Austria  
Phone: + 43 732 2468 9232  
Fax: + 43 732 2468 28821  
[icchp@aib.uni-linz.ac.at](mailto:icchp@aib.uni-linz.ac.at)

### Invitation:

International Meeting of Conference  
Organisers, ICCHP 2008

Thursday, July 10, 13.00 – 17.00

Room: Kepler's Restaurant and SZ 1

Distinguished colleagues,

Linz, 20.5.2008

For the past several years, conference organizers have tried to stimulate and coordinate international activities by coming together at major conferences around the world such as AAATE, ICCHP, and CSUN. ICCHP 2008 will host such an informal meeting. This meeting will follow up the discussion of the meeting at CSUN in March this year and discuss topics like:

- o Activities around the globe, new events (everybody)
- o List of events including (everybody: own events and information about others)
  - o Single event/annual/biannual/no specific sequence
  - o Planned for which area: Global/continent/country
  - o Main target group (all disabilities or specific, scientific/end user/industry)
  - o Expected number of participants
  - o ...
- o Efficient cross marketing
  - o "related events" page to link into or to download information
  - o Distribution of folder and information
- o Formalizing the co-operation of "International Conference Organizers in Assistive Technology"
  - o Calling for keynote speakers, topics, etc.
  - o Archive of contributions to AT conferences
  - o Co-operation in "history in AT"
  - o Memorandum of understanding
  - o Quality Assessment – in particular for accessibility
  - o Conference tool exchange
  - o Project co-operation
- o Conferences supporting policy making and industry

Of course it is up to you to bring further issues under discussion.

We will start with lunch together at the *Kepler's restaurant at the university* and will run the meeting in the afternoon. In the evening we would be glad to finish the meeting together at the gala dinner (<http://www.icchp.org/programme/socialevents>).

We would be pleased if you could take part in this meeting – be our guest at ICCHP!

Mary-Ann Cummins-Prager, Hary Murphy  
(Meeting Chairs)

Klaus Miesenberger  
(Organising Chair of ICCHP)

List of invited experts:

- o Mary Ann Cummins Prager, Vice President, Student Affairs, Director, Center on Disabilities, Organizer of CSUN conference, [MaryAnn.Cummins-Prager@csun.edu](mailto:MaryAnn.Cummins-Prager@csun.edu)
- o Harry Murphy, Founder, CSUN Conference and Member, Advisory Board, CSUN Center on Disabilities: [harrymurphy@hotmail.com](mailto:harrymurphy@hotmail.com)
- o Anna-Lisa Salminen, president AAATE, Stakes, Finland, [Anna-Liisa.Salminen@stakes.fi](mailto:Anna-Liisa.Salminen@stakes.fi)
- o Pier Luigi Emiliani, Director of the Institute of Applied Physics of the National Research Council (CNR), host of AAATE 2009, [p.l.emiliani@ifac.cnr.it](mailto:p.l.emiliani@ifac.cnr.it)
- o Dominique Burger, Braillet, INSERM, UPMC, France, organiser of Colloque INSERM, Paris, [dominique.burger@snv.jussieu.fr](mailto:dominique.burger@snv.jussieu.fr)
- o Nell Bailey, Executive Director, RESNA: [NBailey@resna.org](mailto:NBailey@resna.org)
- o Glenn Hedman, President, RESNA: [ghedman@uic.edu](mailto:ghedman@uic.edu)
- o Luis Azevedo, Organizer, AITADIS Conference (Iberian Peninsula-Latin America): [anditec@mail.telepac.pt](mailto:anditec@mail.telepac.pt)
- o Inmaculada Placencia-Porrero, European Commission: [Inmaculada.Placencia-Porrero@ec.europa.eu](mailto:Inmaculada.Placencia-Porrero@ec.europa.eu)
- o Hisaichi Ohnabe, Niigata University of Health and Welfare, 23<sup>rd</sup> Japanese Conference on the Advancement of Assistive and Rehabilitation Technology; [ohnabe@nuhw.ac.jp](mailto:ohnabe@nuhw.ac.jp)
- o Takenobu Inoue, National Rehabilitation Center for Persons with Disabilities, 23<sup>rd</sup> Japanese Conference on the Advancement of Assistive and Rehabilitation Technology, [inoue@rehab.go.jp](mailto:inoue@rehab.go.jp)
- o Roberto Diaz, ANTARQ TECNOSOLUCIONES and Mexico City Conference: [antarq@terra.com.mx](mailto:antarq@terra.com.mx)
- o Miguel González-Sancho, European Commission, Information Society Directorate General Unit H3: ICT for inclusion, Deputy Head of Unit: [Miguel.GONZALEZ-SANCHO-BODERO@ec.europa.eu](mailto:Miguel.GONZALEZ-SANCHO-BODERO@ec.europa.eu)
- o Harry Knops, Next Generation for All, AAATE, CWST, [harryknops@ng4all.nl](mailto:harryknops@ng4all.nl)
- o Klaus Miesenberger, Johannes Kepler University; Organizer of ICCHP Conference, President-elect AAATE, CWST: [klaus.miesenberger@jku.at](mailto:klaus.miesenberger@jku.at)

Organised in co-operation with:



## 2.2 Agreement with CWST

ICCHP is organised by a CWST partner there was no need for an agreement. One meeting chair – Harry Murphy was also chair of the conference the second one – Mary-Ann Cummins Prager was invited by the ICM.

## 2.3 ICM office

The conference office of ICCHP was also used for the ICM meeting (see DL10 of ICCHP). Klaus Miesenberger took over the role of a meeting manager. Priska Feichtenschlager helped with organisational issues.

### 2.3.1 Information, Invitation, Flyer

Participation in the meeting was only on invitation basis (see the invitation letter above).

### 2.3.2 Registration

The meeting was organised using the ICCHP conference tool. (see DL10 of ICCHP). Invited experts who did not take part in ICCHP could register for the conference

(without paying the registration fee) and take part in ICCHP for free in appreciation of their support in the meeting.

## 2.4 Budget: Sponsoring, Accounting

The ICM-Budget was a part of the ICCHP-budget.

Part of the costs for web-page-design, development of the conference-tool, organisation and public relation were supported by the ICM-budget of CWST.

The scientific coordination was done by Klaus Miesenberger in the frame of his regular job.

Travel and accommodation of one chair (Mary-Ann Cummins Prager) were covered by the ICM-budget of CWST. Also the meeting facilities including coffee and tea were covered by it.

The following table outlines the costs which have been billed to CWST. “Non costed” wants to outline the estimation of costs for the involved organisation not budgeted to CWST (“in kind”).

ICM 2008	01/01/08	31/07/08	10/07/2008, Linz, Austria	
Expenditures	non costed	CWST IS		Detailed description
		Period 4	Period 5	
<b>Staff costs</b>	<b>1.690</b>	<b>475</b>	<b>3.336</b>	
Organisation, PR, Technique	1.370	475	1.668	
Participation and direction	320			
Development of Input			1.668	
<b>Travel and hotel costs</b>	<b>0</b>	<b>0</b>	<b>1.081</b>	
Cummins-Prager			1.081	flight of chair-person
<b>Consumables</b>	<b>0</b>	<b>0</b>	<b>29</b>	
Reception			29	Coffee, tea
<b>Overheads</b>	<b>0</b>	<b>95</b>	<b>889</b>	
<b>Total expenditures</b>	<b>1.690</b>	<b>570</b>	<b>5.334</b>	

Overview	non costed	CWST
<b>Staff costs</b>	<b>1.690</b>	<b>3.811</b>
<b>Travel and hotel costs</b>	<b>0</b>	<b>1.081</b>
<b>Consumables</b>	<b>0</b>	<b>29</b>
<b>Overheads</b>	<b>0</b>	<b>984</b>
<b>Total expenditures</b>	<b>1.690</b>	<b>5.876</b>

## 2.5 Local Facilities

A big conference room was made available including presentation facilities, microphone and loudspeaker. PCs and Internet access were available.

## 2.6 Hotel: Reservation, Booking, Co-operation

The ICCHP facilities (conference hotel) were used for guest of the ICM (see DL10 of ICCHP).

## **2.7 Special needs arrangements**

ICCHP support was available for participants with disabilities (see DL08 of ICCHP). No requests for support have been made.

## **3 Meeting Report**

### **3.1 Participants**

The following list presents the invited experts and their affiliation. The list of invited experts is put together based on previous meetings and regarding the topics to be discussed. The first meetings have led to a clear focus on conference co-operation. Due to this experts are selected regarding their involvement in conferences or on aspects of particular importance for conference organisations. The invitation letter shows the list of invited experts, below the list actual attending participants in the meeting:

- Mary-Ann Cummins Prager, Vice President, Student Affairs, Director, Centre on Disabilities, Organizer of CSUN conference: [mary.ann.cummins.prager@csun.edu](mailto:mary.ann.cummins.prager@csun.edu)
- Klaus Miesenberger, Johannes Kepler University; Organizer, ICCHP Conference and President-elect, AAATE: [klaus.miesenberger@jku.at](mailto:klaus.miesenberger@jku.at)
- Dominique Burger, Braillet, INSERM, UPMC, France, organiser of Colloque INSERM, Paris, [dominique.burger@snv.jussieu.fr](mailto:dominique.burger@snv.jussieu.fr)
- Miguel González-Sancho, European Commission, Information Society Directorate General Unit H3: ICT for inclusion, Deputy Head of Unit: [Miguel.GONZALEZ-SANCHO-BODERO@ec.europa.eu](mailto:Miguel.GONZALEZ-SANCHO-BODERO@ec.europa.eu)
- Harry Murphy, Founder, CSUN Conference and Member, Advisory Board, CSUN Center on Disabilities: [harrymurphy@hotmail.com](mailto:harrymurphy@hotmail.com)

Regarding the special topic of the meeting the following speakers/contributors were invited to the meeting:

- Mike Paciello, The Paciello Group, USA, life-streaming expert
- Roland Ossmann, Johannes Kepler University, Austria, developer of the accessible conference tool, Digital Repository
- Christian Schult, Johannes Kepler University, Austria, developer of accessible conference webpage, organiser of publishing process, R.E.M.

Not in attendance, but contributing material:

- Hisaichi Ohnabe, Niigata University of Health and Welfare: [ohnabe@nuhw.ac.jp](mailto:ohnabe@nuhw.ac.jp) and
- Takenobu Inoue, National Rehabilitation Center for Persons with Disabilities [unoue@rehab.go.jp](mailto:unoue@rehab.go.jp)  
both: 23<sup>rd</sup> Japanese Conference on the Advancement and Rehabilitation Technology:
- Roberto Daiz, ANTARQ TECNOSOLUCIONES and Mexico City Conference: [antarq@terra.com.mx](mailto:antarq@terra.com.mx)

### **3.2 Outline of the discussion and results**

First it was underlined that such international meeting are of high importance both for conference itself (e.g. cross-marketing, quality control and improvement) but also for

the field as a whole as there are only a few opportunities to discuss issues at global level.

As a consequence it has been announced that both CSUN and RESNA will host such international meetings in the future. Also RESJA intends such a meeting for the conference in August 2008 following the materials provided.

CSUN ran the first international meeting which was organised independent from CWST in March 2008. The minutes have been presented and are attached as Annex I.

### **3.2.1 Working title of the group**

In the previous meeting at CSUN 2008 it was agreed that the groups should have a name to better identify and present their activities. The working title of the group is *“International Conference Organizers in Assistive Technologies”*.

### **3.2.2 Agreement on final agenda of the meeting**

Harry Murphy prefaced the agenda by saying that the general purpose was to better coordinate the activities of international conferences and be mutually supportive of each other.

We could also help promote new conferences, such as the one proposed by Luis Azevedo (Ibo-Latin America).

Agenda:

1. Cross – marketing of conferences
2. Digital repository: A central archive of presentations from as many conferences as possible
3. System to support cross-marketing of events
4. Life Streaming as a possibility to enhance the quality of conferences
5. Conducting a meeting of organizers at each of the conferences around the world
6. Cooperative research activities
7. Other

### **3.2.3 Cross-marketing of conferences**

The group agreed that so far the best organisational framework for cross marketing of conferences are such international meetings. Partners prepare materials which they bring to the attention of participants and agreements are made how to implement cross-marketing.

A more formal approach would be the implementation of formal agreements between conference organisers. As a model for this the agreement between ICCHP and CSUN was presented and also the so called “Tokushima Agreement” between the RESNA, RESJA, ARATA and AAATE might be a model for this.

Such agreements would include

- Cross-marketing
- Invitations of representatives
- Organisation of international meetings
- Exchange of information on speakers

Below the agreement between CSUN and ICCHP is included which will be one example to work on such an extended agreement:

## **Memorandum of Co-operation**

between the conferences  
CSUN, ICCHP and AAATE

CSUN, represented by Mary Ann Cummins Prager,  
AAATE, represented by Harry Knops,  
and ICCHP, represented by Klaus Miesenberger

agree on the following co-operation

### ***Purpose***

International, global co-operation is an important contribution to the development of the field of rehabilitation technology, ICT for people with disabilities, accessibility, inclusion in the different areas of research, development and application.

The co-operation between these three major conferences should foster the global co-operation and support the development of a global market.

By supporting the whole field with these activities the co-operation should help to better establish and further develop the conferences.

### ***Activities***

The co-operation, which has to be discussed and detailed for each event will include at least the following activities

- linking the web pages of the events in a visible section ("related events") including the statement written down in the rationale above
- including first announcement / programme of other events into the conference package of each event
- insertion of an announcement into the conference programme
- invitation of one speaker to an international concertation meeting held during the conference

Each partner will define the deadlines and other prerequisites (e.g. size, quality, resolution of materials) in a separate document which is part of this memorandum.

### ***Resources***

Each partner (conference organizer) is responsible to make the resources for these co-operation activities available and partners will not charge each other for the performance of them.

### ***Date and Duration of the Memorandum of Co-operation***

This memorandum of co-operation takes effect from the date of signature. Each partner can determine the co-operation at any time without having the obligation to give reasons for it.

### ***Changes of the Memorandum***

Changes to the memorandum, especially to the list of activities, can only be made if partners agree on them.

Changes or adaptation to the list of dates and prerequisites can be made by each conference organising partner and be brought to the attention of others at least two months before the first deadline in the table.

### ***Procedure in case of conflicts***

This memorandum is based on voluntary co-operation and under no circumstances establishes any possibility for a legal claim on the performance of any activity.

## List of dates and prerequisites for ICCHP

ICCHP is a biannual conference taking place in even years, presumably in July.

What	Deadline	Remark
Web page (permanent)	update when ever wanted	on a visible place; should include a statement of co-operation
Inclusion of materials in conference bag	6 weeks before conference (end of May) at conference office)	presumably 500 copies (to be decided 10 weeks (end of April) before
Insertion in conference programme	6 weeks before conference (end of May)	half A5 page in printable quality, pdf, jpg or tiff format
Invitation of a speaker	5 months (end of January) before conference (in case of contribution to the conference proceedings; camera ready version till mid of March); or 2 months before conference for the programme	

## List of dates and prerequisites for CSUN conference

"Technology and Persons with Disabilities" annual conference take place each year, during the third week in March.

What	Deadline	Remark
Web page (permanent)	Update on a regular, scheduled basis	Linked to the conference webpage – statement of cooperation including weblink to ICCHP conference
Conference packet materials	Flyer due in our office by January 15 of each year	2,500 copies of literature/program flyer/etc. needs to be in our office for packet stuffing
Conference Program advertisement	Wording or art work in our office by January 5	Quarter to half page advertisement will be printed in our conference program (see website for specifics)
Speaker invitation	Call for Paper submission by October 1	Submit "Call for Paper" submission (see website for specifics)

Further on the R.E.M. system proposed below would offer a step forward for a more efficient cross-marketing and information on other events (see 3.2.5).



- Definition of the data to be included: It was agreed that only data like
  - Author (name, affiliation, contact)
  - Title
  - Keywords (if available)
  - Abstractwill be included. If users would like to see the full paper they are linked to the repository of the owner (publisher, conference organiser) and get access to the materials based on their regulations and business models.

The group agreed that the University of Linz should further elaborate the system and based on this that partners should send samples of the files they have to Linz to allow an automatic import and integration into the repository.

It was also underlined that such a co-operation asks for a project co-operation and for resources to make it a professional service. Possibilities of an international project co-operation should be sorted out.

In any case this issue should stay on the agenda of such international meetings.

### 3.2.5 R.E.M – Related Events Management

Roland Ossmann, University on Linz, introduced the Related Events Management (REM) system, a prototype of an easy to use web based system where event organisers could provide information on their events and which would be a source for cross-linking conferences.

The idea of REM is, creating a central platform for conference organisers. All related events are stored in a database and presented on a webpage. Each member of the related events group (the membership will be decided by a board) is responsible for its content and the update of the content. The data can be presented on conference pages by including the REM webpage or by accessing the database via a read-only account.





### Creation

- Simple webform
- Name, date, location
- ULR, logo and remark



### Update

- Same form then creation



### View

- List all events, not ended yet
- List by date



### Inclusion

- Include page
- Copy/paste content from page
- Read-only interface to database

### 3.2.6 Streaming

Mike Paciello gave a presentation on the possibilities to enhance the impact of conferences and event by streaming, be it live streaming or stored streams on a server for later (re)visiting. He presented the system Let'sGoExpo (<http://www.letsgoexpo.com/>) which allows to set up virtual conferences and to integrate sessions by live streaming, audio or video with features like:

- Easy, form-based tools to build and customize online events
- Flexible database driven system to choose the right look and feel
- Advertising, attendance, and visitor pattern statistics
- Integrated voice-chat web conferencing using the totally accessible tcConference system
- Custom web designs are available for a unique look and feel

Such services are of course cost intensive for conference organisers but the system demonstrates the potential of according business models allowing a fee per view or participation for a certain time model. In any case such a system would allow a broader dissemination of the results which would complement the proceedings and the presentation materials (slides).

A co-operation of conferences as discussed in ICM meeting would be an ideal driver to increase the quality and the impact of conferences in the field of AT and eInclusion.

### 3.2.7 International Meetings at each event

The group agreed that each partner conference in the groups should host such international meetings in the future. The meetings held and facilitated in the framework of CWST have demonstrated how important they are as a basis for exchange and co-operation. RESNA, RESJA, AAATE and ICCHP will host such meetings in the future.

It was also outlined that there should be an agreement on the regulations for participation (e.g. free participation of one delegate) which should be part of the agreement to be developed

### **3.2.8 Co-operative research activities**

No issues were discussed regarding this issue. It was agreed that the repository, the agreement, the cross-marketing are issues which should get all attention by the group at the moment.

### **3.2.9 Other issues discussed**

A final issue brought into discussion was the Event Handbook which is under development in the framework of CWST. All partners underlined their interest in this tool and their willingness to review the handbook as soon as it is available.

In addition all partners presented information and distributed materials on upcoming conferences/events.

## Annex I: Minutes International Meeting at CSUN 2008

California State University, Northridge  
Center on Disabilities

Notes from a Meeting of International Conference Organizers  
CSUN Conference

14 March 2008

In attendance:

Mary Ann Cummins Prager, Vice President, Student Affairs, Director, Center on Disabilities,  
Organizer of CSUN conference: [mary.ann.cummins.prager@csun.edu](mailto:mary.ann.cummins.prager@csun.edu)

Klaus Miesenberger, Johannes Kepler University; Organizer, ICCHP Conference and  
President-elect, AAATE: [klaus.miesenberger@jku.at](mailto:klaus.miesenberger@jku.at)

Nell Bailey, Executive Director, RESNA: [NBailey@resna.org](mailto:NBailey@resna.org)

Glenn Hedman, President, RESNA: [ghedman@uic.edu](mailto:ghedman@uic.edu)

Luis Azevedo, Organizer, AITADIS Conference (Iberian Peninsula-Latin America):  
[anditec@mail.telepac.pt](mailto:anditec@mail.telepac.pt)

John Williams, Assistive Technology News: [jwilliams@atechnews.com](mailto:jwilliams@atechnews.com)

Inmaculada Placencia-Porrero, European Commission: [Inmaculada.Placencia-Porrero@ec.europa.eu](mailto:Inmaculada.Placencia-Porrero@ec.europa.eu)

Gorka Eizmendi, Fatronik ([www.Fatronik.com](http://www.Fatronik.com)). Fatronik was a supporter of the AAATE  
conference that was held in San Sebastian, Spain in September of 2007:  
[geizmendi@fatronik.com](mailto:geizmendi@fatronik.com)

Harry Murphy, Founder, CSUN Conference and Member, Advisory Board, CSUN Center on  
Disabilities: [harrymurphy@hotmail.com](mailto:harrymurphy@hotmail.com)

Not in attendance, but contributed materials:

Hisaichi Ohnabe, Niigata University of Health and Welfare, and Takenobu Inoue, National  
Rehabilitation Center for Persons with Disabilities, 23<sup>rd</sup> Japanese Conference on the  
Advancement of Assistive and Rehabilitation Technology: [ohnabe@nuhw.ac.jp](mailto:ohnabe@nuhw.ac.jp) and  
[inoue@rehab.go.jp](mailto:inoue@rehab.go.jp)

Roberto Diaz, ANTARQ TECNOSOLUCIONES and Mexico City Conference:  
[antarq@terra.com.mx](mailto:antarq@terra.com.mx)

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Working title of the group:  
International Conference Organizers in Assistive Technology

Glenn Hedman suggested that we identify a better name for this group. Agreed. Action item to all: everyone is invited to suggest names.

Agenda of Meeting

Harry Murphy prefaced the agenda by saying that the general purpose was to better coordinate the activities of international meetings and be mutually supportive of each other

We could also help promote new conferences, such as the one proposed by Luis Azevedo (Ibo-Latin America)

Harry recognized that some of us already had agreements in place with other international conferences

1. Cross – marketing of conferences

Each unit agreed that we would place the logo and link of each conference on our respective electronic sites. Action item to all: please move ahead on this now

It was suggested that each unit define the content and the audience of each conference. Action item to all: please move ahead on this now

It was also suggested that we may be able to share conference software (speakers, registration, overall management)

It was also suggested that this alliance may be helpful in identifying colleagues who could assist in paper reviews

2. Informing presenters about speaking opportunities at each conference

In addition to having a logo and link to each conference, at the time the Call for Papers of each conference is announced, this Call could also be presented on our respective sites

From time to time a conference may make a special call for speakers in a certain area. These could also be posted by each unit

3. Conducting a meeting of organizers at each of the conferences around the world

Harry indicated that informal meetings of this kind had been held at ICCHP, CSUN, and AAATE

Mary Ann strongly suggests that this group be composed of organizers of conferences on assistive technology whose primary focus is the dissemination of research and applied knowledge. These conferences may also serve as venues for the sharing of best practices for end users as well as those who serve persons with disabilities and the aging

Nell and Glenn agreed to host such a meeting at the RESNA conference in June/July in Washington, DC and send out invitations

Klaus has agreed to host such a meeting at ICCHP in Linz, Austria in July

Harry noted that “rolling groups” would form: that is, not everyone would be in attendance at every conference, but the notes from each would go to all who are recognized for inclusion

#### 4. A central archive of presentations from as many conferences as possible

Klaus addressed this issue, demonstrated a possible model, and agreed to send each of us a plan. It would constitute a robust database for researchers, students, presenters, conference organizers, and others. Action item: Klaus to send plan

It was agreed that accessibility would be a major priority

Discussion centered about offering this archive as some special value to our audiences. Might there be economic value? A modest fee to use this service? Action item: Klaus is to send us a plan for this

It was suggested that there may be international funding to support this

#### 5. Cooperative research activities

At several conferences, Harry Knops has taken a leadership role in identifying those who are doing research and who might form alliances for cooperative research on an international basis

Harry Murphy suggests that the two meetings (conference organizers) and cooperative research be held separately at meetings around the world as not all who do conferences do research and vice-versa

#### 6. Other

Action item: Luis Azevedo and Roberto Diaz will be in contact with each other

John Williams made these suggestions: that each of the conferences find ways to offer more scholarships, that we find ways to better educate the press and that we consider having our websites in various languages

#### Summary of Action Items

1. Propose a name for this group
2. Send your logo and link to RESNA (Nell Bailey), CSUN (Mary Ann Cummins Prager), ICCHP, AAATE (Klaus will manage both), Ibo-Latin America (Luis) and Mexico City (Roberto). See email addresses above. As other conferences come into the “rolling group,” we will add them to our list
3. Within your electronic materials, define your content and audience
4. Klaus is to send a plan for archives
5. Luis and Roberto to communicate about their respective conferences

## **Event Evaluation Form**

The ICM at ICCHP 2008 once more demonstrated the importance of such international meetings and how they efficiently support marketing of events. A formal agreement to make them a permanent part of conferences is supported by all conference organisers and will be put in place.

The tools presented show how conferences could co-operate to better support the field of eInclusion. Presenting the prototypes of the shared repository of publications and the related event management tools, which were supported by CWST, were acknowledged and provoked an intensive discussion how to make them a professional tool.

The meetings by nature will lead to activities related to issues of a global concern. It can be expected that the CWST initiative of such international meetings will have a high impact on future co-operation at global level.

**DL 28. ICM at ICCHP 2008**

